



ISMS Preliminary Information

STQC IT Certification Services
Ministry of Communications and Information Technology

Information Security Management System

1 **Name and Address of the client:**
(in case of multiple site, provide details)

Tel/Fax. No.

2 **Contact Person:**

3 **Short description of business processes/ activities:**

4 **Short description of scope of certification:**

5 **Short description of IT-infrastructure :**

Details of the LAN/ WAN environment whether connected through radio links, telecom radio or line connections. Also the location and number of the Firewall ,Routers and Hubs placed in the network, number and types of different Servers, Switches, Desktops, Laptops etc. Mechanism of Virus protection at Gateway, Network and Desktop levels.

(A LAN/ WAN diagram can be provided with a brief statement for the above details)

6 Size and complexity of client's organization

Organisation Structure

The number of employees department wise

7 Whether already certified to ISO27001/ ISO 9000/ ISO 14000

7.1 Name of the certification body

7.2 Certified since (Date)

8 ISMS Preparedness Whether you have the following things in place and since when:

8.1 Security Policy

8.2 Risk Assessment

8.3 Statement of Applicability w.r.t. ISO 27001

8.4 Metrics & Measurement of the controls applied

8.5 Security Reviews

8.6 Security Audit

9 Any other information Client would like to provide and which is not covered above (Information on use of consultancy etc.)